



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 5 – 7 Sept 2009 to 11 Jan 2010

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The next issue of the Forward Plan, covering the period 5 Oct 2009 to 8 Feb 2010, will be published on 21 Sept 2009.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

- Cllr Lorber (Corporate Strategy & Policy Co-ordination)
- Cllr Blackman (Resources)
- Cllr Allie (Housing & Customer Services)
- Cllr D Brown (Highways and Transportation)
- Cllr Colwill (Adults, Health & Social Care)
- Cllr Detre (Regeneration & Economic Development)
- Cllr Matthews (Crime Prevention & Public Safety)
- Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
- Cllr Van Colle (Environment, Planning & Culture)
- Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL

F&CR -09/10- 9	<p><u>Modernisation of the Council's Financial Management Arrangements</u></p> <p>To consider proposals to transform the council's financial management arrangements based on a detailed Business Case by Deloitte Limited. To agree the appointment of a Strategic Partner to support implementation if the modernisation programme is agreed.</p>	Executive	15 Sep 09	Report from the Director of Finance and Corporate Resources	Internal only	Duncan McLeod
Bus Tran -09/10- 03	<p><u>Civic Centre</u></p> <p>To note the current position on the concept design for the Civic Centre and to give approval to continue with the design development to Royal Institute of British Architects stage D, submit the planning application and authority to tender the main design and build contract for the Civic Centre.</p>	Executive	15 Sept 09	Report from the Director of Business Transformation	Internal only	Aktar Choudhury
F&CR -09/10- 8	<p><u>Coniston Gardens</u></p> <p>To decide on the future use of former scout hut adjacent to 2 Coniston Gardens, NW9 OBB.</p>	Executive	19 Oct 09	Report from the Director of Finance and Corporate Resources	Ward councillors	James Young
PRU -0910- 6	<p><u>Performance and Finance Review Quarter 1</u></p> <p>To note performance, activity and budget information at the end of the first quarter of the current financial year and agree any measures required to address</p>	Executive	15 Sept 09	Report from the Director of Policy and Regeneration and Finance	Internal only	Phil Newby/Duncan McLeod

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	under-performance or over-spends identified.			and Corporate Resources		
PRU -0910- 5	<u>Brent's Recession Report</u> To consider the local impact of the national economic situation and to consider any next steps in the light of factual information and national indicators.	Executive	15 Sept 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -09/10- 2	<u>Annual Complaints Report 2008/09</u> To consider an analysis of the complaints about Brent Council considered by the Local Government Ombudsman; the Council's performance under its own procedure; and reports on developments in the Council's complaint handling arrangements.	Executive	19 Oct 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -0910- 7	<u>South Kilburn New Deal for Communities - Succession Strategy and Business Plan</u> To approve the succession strategy for the South Kilburn New Deal for Communities, including the full business plan, in advance of formal submission to the government for their approval	Executive	19 Oct 09	Report from Director of Policy and Regeneration	South Kilburn Neighbourhood Trust	Andy Donald
PRU -09/10- 9	<u>The future of Brent in2work</u> To seek authority to enter into a new Joint Venture for the purposes of delivering employment services across the Borough, and specifically in order to submit a tender submission for the delivery of the government's Flexible New Deal programme.	Executive	19 Oct 09	Report from Director of Policy and Regeneration	Internal only	Andy Donald
PRU -09/10- 10	<u>Proposed Employment Joint Venture</u> To agree the Shareholder Agreement and the	Executive	16 Nov 09	Report from Director of Policy and	Internal only	Andy Donald

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	Memorandum and Articles for a proposed new Joint Venture vehicle to deliver employment services across the Borough.			Regeneration		

CHILDREN & FAMILIES

C&F -09/10- 005	<u>Future Acquisition Strategy for the Brent Transport Fleet</u> To approve the future acquisition and maintenance strategy for the Brent Transport Services (BTS) vehicle fleet, and approval for an initial procurement of vehicles as required by this strategy.	Executive	15 Sept 09	Joint report from the Director of Children and Families and of Housing and Community Care	Internal only	John Christie
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ENVIRONMENT & CULTURE

E&C -09/10- 12	<u>Addendum to the West London Joint Waste Strategy</u> To note the intent and approve the revision of the WLWA Waste Strategy.	Executive	15 Sept 09	Report from the Director of Environment and Culture	Internal only	Chris Whyte
E&C -09/10- 13	<u>Revision and update of the Carbon Management Plan</u> To agree a new carbon baseline in line with National Indicator 185 and set new Council carbon reduction targets and revisit carbon reduction projects.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Jeff Bartley
E&C -09/10- 14	<u>Review of Environmental Policy</u> To revise the current Environmental Policy in	Executive	19 Oct 09	Report from the Director of Environment	Internal only	Jeff Bartley

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	accordance with ISO 14001 and align the policy with the new Council Policy and Strategy.			and Culture		
E&C -09/10- 15	<u>Disposal of Properties at 776 and 778 Harrow Road</u> To approve the disposal of two properties situated on the edge of Barham Park at 776 and 778 Harrow Road.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Sue Harper
E & C -09/10- 16	<u>Third Pool in Brent – Progress Report</u> To review site options for a third pool to serve the north of the Borough and agree the preferred site. To instruct officers to complete a detailed feasibility study including the financial implications.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Gerry Kiefer
E&C -09/10- 007	<u>Strategy for Sport and Physical Activity in Brent</u> To note the findings of the report and agree the key themes, target groups and priority sports.	Executive	16 Nov 09	Report from the Director of Environment and Culture	Consultation prior to drafting document and as a draft version: sports clubs, individuals, outside organisations etc.	Gerry Kiefer
E & C -09/10- 17	<u>Cultural Strategy for Brent</u> To agree the new Cultural Strategy for Brent, including the key principles for the development of cultural services across the Borough.	Executive	14 Dec 09	Report from the Director of Environment and Culture	Public consultation undertaken as part of development of document.	Sue Harper
E&C -09/10- 18	<u>CPZ Update</u> To consider the status of CPZ reviews, CPZ implementation, to review of petitions and complaints received and to consider CPZ consultation results.	Highways	17 Sept 09	Head of Transportation	Internal only	Tim Jackson/ Amir Hosseini
E&C -09/10-	<u>Draycott Avenue and The Ridgeway</u>	Highways	17 Sept 09	Head of Transportation	Internal only	Tim Jackson/ Chris Margetts

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19	To consider a request for the introduction of waiting restrictions in Draycott Avenue and the Ridgeway.					

HOUSING & COMMUNITY CARE

H&CC -09/10- 5	<u>Authority to tender for Supporting People funded Domestic Violence services.</u> To agree to tender re-specified supporting people funded services for people experiencing domestic violence and to extend current contracts to September 30 2010.	Executive	Sept/Oct 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/ Liz Zacharias
H&CC -09/10- 07	<u>Development of contracts with voluntary organisations</u> To note the information regarding the remaining grant funded organisations and for those organisations providing mainstream services for older people to agree the development of contracts to replace the current grant funding.	Executive	Sept/Oct 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Jayne Spencer
H&CC -09/10- 3	<u>Transfer of funds for learning disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman/ Gordon Fryer
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u> To approve the delivery plan and funding arrangements for the ALMO Settled Homes Initiative.	Executive	Nov/Dec 09	Report from the Director of Housing and Community Care	Internal only	Manjul Shah/Maggie Rafalowicz

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H&CC -09/10- 4	<u>Safeguarding vulnerable adults improvement action plan update</u> To note update progress on action plan since CSCI Inspection report July 08.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Safeguarding Adults Board	Christabel Shawcross/Sarah McDermott
H&CC -09/10- 08	<u>Tender for private sector leased accommodation</u> To approve the tender for the procurement and management of private sector leased accommodation used to house statutory homeless households.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Zaheer Iqbal
H&CC -09/10- 12	<u>Authority to award the Direct Payments Support and Advice Service Contract</u> To award the contact to the organisation proposed by officers in the report.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -09/10- 06	<u>Main Programme Grant funding 2010/13</u> The report concerns the allocation of the Main Programme Grant to voluntary organisations and recommends two 'themes' for which a proportion of the grant should be allocated to the 3 year funding programme for 2010/13.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -09/10- 10	<u>Disposal of freehold interests in residential buildings</u> To consider disposal of freehold ownership of residential premises where all flats are sold on long leases.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Helen Evans
H&CC -09/10- 09	<u>Telecom aerials on residential buildings</u> To review the policy on the use of income from Telecom aerials sited council owned residential	Executive	Oct/Nov 09	Report from the Director of Housing and Community	Tenants	Martin Cheeseman/ Helen Evans

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	buildings.			Care		
H&CC -09/10- 11	<u>John Billam proposal</u> To approve proposals for the re-provision of a Learning Disability Resource Centre at the John Billam site from Albert Road and ASPPECTS Day Services.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Primary Care Trust	Keith Skerman